

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 12, 2015

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Tim Bamburg, Brett Costley, and Greg Kintz. Cari Levenseller arrived at 6:15 p.m. BOARD PRESENT
- Board Absent:** Jim Krahn and Ernie Smith BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Barb Carr, Administrative Assistant; Marie Knight, Fiscal Assistant; Juliet Safier and Jean Riley, Licensed Staff; and Jeana Gump, Classified Staff. STAFF PRESENT
- Visitors Present:** Janice Essenberg, Quentin Skanes, Nicole Lawrence, Steve Riley, Dylan Taylor, Iva Coffey, Scott Laird, Brittanie Roberts, Angela Stern, Carl Stern, and Amy Cieloha VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: it was noted that item 5.5.6 is mistyped. It should read GBN /JBA. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
- 3.1** Minutes of 01/08/2015 Regular Meeting, the 01/15/2015 Special Meeting, and the 01/29/2015 Workshop. MINUTES APPROVED
- Brett Costley moved to approve the consent agenda as presented. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** Quentin Skanes, VHS Leadership reported: STUDENT REPORTS
- Renaissance Assembly recently held. Approx. 100 students earned academic awards.
 - Basketball program doing well. Boys finished 3rd in league, Girls league champs heading to State. OHSET meet this week in McMinnville.
 - Leadership will be sponsoring a dance and inviting other schools' leadership councils.
 - Blood Drives coming up – March 2nd and April 28th
 - SKID Program scheduled for May 6
 - Health Fair scheduled for April 21
 - Talent Show March 19
 - Doernbecher Week April 13-17
 - Leadership Conference April 13-17
 - Engineering class is selling fire starting bricks made from recycled paper. \$1.00 per brick or 6 for \$5.00. Contact Mr. Shockey.
- 4.2 Building Reports:** Mr. Underwood added to his written report: BUILDING REPORTS
- Parent survey available on the district website for high school. Survey data is required for an upcoming accreditation visit.
 - Cheerleading competing at State this weekend.
 - His goal is to increase attendance rates and decrease the failure rate at 8th and 9th grade. Currently 36% are considered chronically absent at 8th grade and 45% at 9th grade. 40% of 8th graders received at least one failing grade in one of the first 2 quarters. 39% at 9th grade. Staff is currently meeting with students, establishing a mentor program and reviewing students' academic plans. Upper level students have talked with 8th and 9th graders and this has been effective.

- Currently 15 seniors have not met the essential skills required to graduate. These students are working individually with staff to address the skill tests.

Cari Levenseller arrived at 6:15 p.m.

Mr. Miller shared data on the Easy CBM, a universal screening program for assessment data. Each student is tested in the Fall, Winter and Spring with a series of 1 minute tests in reading and math. Results comparing Fall and Winter scores were shared.

- 4.3 Financial Report:** Aaron Miller shared the financial report as Dawn Plews, Business Manager was not in attendance. The ending fund balance is increased slightly. Enrollment has dropped minimally. The revenue column has been updated with the state school fund adjustment and the drop in enrollment is reflected. Salaries are coming in lower than projected at this point. FINANCIAL REPORT

Janice Essenberg, Business Manager for the NWRES D, presented the District 2013-14 financial audit to the Board. A review of the audit document was covered with areas of information highlighted. A copy of the District audit is available on the District website.

- 4.4 Maintenance Report:** The Board reviewed the report and expressed concern with the amount of vandalism occurring in the boys' locker room. MAINTENANCE REPORT
- 4.5 SHaW Clinic Report:** Nicole Lawrence, manager of the SHaW Clinic reported on activity at the clinic since August 2014. In November the clinic was recertified by the State. SHaW CLINIC REPORT

5.0 INFORMATION & DISCUSSION

- 5.1 HB3681 Interdistrict Transfer Limits:** Aaron Miller shared that the District is required to establish limits each year. The current year limit set by the Board is 15. Mr. Miller recommends the same for 2015-16. Currently the District has 3 students that leave under HB3681 and two students that come in to Vernonia School District. HB3681 INTERDISTRICT TRANSFER LIMITS DISCUSSED
- 5.2 Budget Calendar:** Aaron Miller stated that the District by law must have a balanced budget by end of our fiscal year, June 30th. This process happens through the budget committee. The budget calendar was shared with the board and contains the items required by law as well as meets all timeline requirements. It was noted that there are vacancies on the Budget Committee. Contact the District Office if interested. BUDGET CALENDAR PRESENTED
- 5.3 NWRES D Local Service Plan:** Aaron Miller shared the NWRES D Local Service Plan which outlines the amount of services that will be available to the Vernonia School District next year. This plan requires approval by our Board. NWRES D LOCAL SERVICE PLAN
- 5.4 Non-Resident Student InterAgency Agreement:** Aaron Miller shared the non-resident interagency agreement. The Agreement allows for those students to remain as residents of Vernonia School District and reported as attending Jewell School District. NON RESIDENT STUDENT INTER-AGENCY AGREEMENT REVIEWED
- 5.5 Policy Updates – 1st Reading:** The policy review committee, Aaron Miller, Brett Costley and Cari Levenseller, have reviewed the policies and are bringing to the board their recommendations for updates. The committee reviewed the suggested updates with previous and existing policies and made adjustments mostly at the recommendation of OSBA. POLICIES PRESENTED FOR FIRST READING
- BBFA – Board Member Ethics and Conflicts of Interest
 - BBFB – Board member Ethics and Nepotism
 - EEACA – School bus Driver Examination and Training
 - GBC – Staff Ethics
 - GBNA – Hazing/harassment/Intimidation/Bullying/Menacing/Cyberbullying – Staff
 - GBN/JBA – Sexual Harassment
 - IIA – Instructional Resources / Instructional Materials
 - IK – Academic Achievement
 - IKA – Grading and Reporting System
 - JFCEB – Personal Electronic Devices and Social Media
 - JGAB – Use of Restraints and Seclusion

6.0 ACTION ITEMS

6.1 Set HB 3681 Limits for 2015-2016:

Greg Kintz moved to set the limits for HB3681 for the 2015-16 school year at 15 students. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.

HB3681 LIMITS SET FOR
2015-16

6.2 Approve the 2015 Budget Calendar:

Brett Costley moved to approve the Budget Calendar as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

BUDGET CALENDAR
APPROVED

6.3 Policy Approval:

- BFD – Board Policy Implementation
- IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- JECB – Admission of Nonresident Students
- JECF – Interdistrict transfer of Resident Students
- JF/JFA – Student Rights and Responsibilities
- JFC – Student conduct
- JFCJ – Weapons in the Schools
- JG – Student discipline
- JGAB – use of Restraint and Seclusion
- JHCA/JHCB – Immunizations, Physical Examinations and Vision Screening/Eye Examination

POLICIES APPROVED

Cari Levenseller moved to approve the policies noted above as presented. Brett Costley seconded the motion. Motion passed unanimously with those in attendance.

7.0 SUPERINTENDENT REPORT:

- A couple classified positions have been added to address the needs of our special education population. The budget's ending fund balance is still looking good but a non-grant funded spending freeze district wide has been implemented.
- The District will be moving forward with developing a Charter School application. A Charter School Steering Committee is being developed. The first meeting will be on Tuesday Feb. 17th at 6:00 p.m. Anyone interested in serving on the committee is encouraged to attend the meeting on the 17th. The public is being notified of this through Vernonia's Voice and school board meetings.
- Budget development is underway. Currently assumptions are being made regarding enrollment, staffing needs, increased payroll costs and state funding.
- Spencer Park – The District and City have both sent the required letters to Ticor Title requesting release of funds held in escrow. The County still needs to send their letter which should be sent before March.
- Shop construction – on track to have students in by March 1. There are potential issues with electricity. It has been determined that due to the amount of electricity needed pulling from Texas Avenue will not be an option. Utilizing a current campus transformer is an option. Currently a meter is on the transformer to test the load. The heating system and dust collecting system will be purchased soon.
- Mr. Miller read correspondence from the Mist Birkenfeld Fire Department thanking the district and students for help in restoring the wetlands at Fleming Pond by the fire station. Their wetland mitigation goal was met due to the help of our Forestry students.

SUPERINTENDENT
REPORT

- 8.0 **RECESS TO EXECUTIVE SESSION** under ORS 192.660 2 (b) "To consider the disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent..." at 7:12 p.m.

RECESS TO EXECUTIVE
SESSION

- 9.0 **RECONVENE TO REGULAR SESSION** at 8:29 p.m.

RECONVENE REGULAR
SESSION

Cari Levenseller moved to remove the tabled item #5.0 from the January 15, 2015 special meeting agenda. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance.

1/15/15 TABLED ITEM
REMOVED

RESOLUTION #1415-03

Brett Costley moved to adopt resolution #1415-03 Teacher Contract Extension as presented. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.

RESOLUTION 1415-03
TEACHER CONTRACT
EXTENSIONS
APPROVED

8.0 MEETING ADJOURNED at 8:31 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors



Board Chair



District Clerk